

WEBB COUNTY, TEXAS

COMMISSIONERS COURT AGENDA

PUBLIC NOTICE

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2ND FLOOR LAREDO, TEXAS 78040 April 26, 2004 1:00 p.m.

JERRY VASQUEZ

LOUIS H. BRUNI

Webb County Judge

(956) 523-4600

Commissioner, Precinct 1 (956) 523-4617

JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

MARGIE IBARRA

Webb County Clerk (956) 523-4251

HOMERO RAMIREZ

Webb County Attorney (956) 523-4044

LEO FLORES

Webb County Auditor (956) 523-4016

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES FOR APRIL 14, 2004.
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

COURT TO DISCUSS AND ACT ON THE FOLLOWING:

LOUIS H. BRUNI, WEBB COUNTY JUDGE

- **8.** Discussion and possible action to name David R. Cortez, Commissioner Precinct 4, to the Audit Committee.
- **9.** Presentation by Rad-Tec Fabricators, Inc., "Pave the Border." (VP Mike Ellis, presenting).

JUDITH G. GUTIERREZ, COMMISSIONER PRECINCT 2

10. Discussion and possible action to approve the following line item transfer:

From: 001-6100-6010 Books and Subscriptions \$3,800.00 To: 001-6100-6205 Materials and Supplies \$3,800.00

11. Discussion and possible action to approve \$4,800.00 to the Transportation Safety Association for their 1st Annual Transport Safety Conference scheduled for May 6, 2004. This conference is being hosted by Webb County and the City of Laredo. [Account # 001-0109-6022 Professional Services]

MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

COMMUNITY ACTION AGENCY

- **12.** Discussion and possible action to accept the initial allocation for the Weatherization Program from the Texas Department of Housing and Community Affairs, for FY 2004-05, in the amount of \$82,413.00, with corresponding budget and general order.
- **13.** Discussion and possible action to accept the initial allocation for the Weatherization/DOE/Oil Overcharge Programs from the Texas Department of Housing and Community Affairs and the Department of Energy, for FY 2004-05, in the amount of \$50,962.00, with corresponding budget.

COUNTY ATTORNEY

- 14. Discussion and possible action to enter into one year (April 7, 2004 through April 6, 2005) Rural Transportation Federal Fund Grant Agreement (No. 51422F7107) with the State of Texas, acting through the Texas Department of Transportation, wherein Webb County accepts a grant amount not to exceed ONE HUNDRED AND SIXTY SIX THOUSAND FIVE-HUNDRED AND NINETY ONE DOLLARS (\$166,591.00) for the "El Aguila" Rural Transportation Program and authorizing the Webb County Judge to execute all relevant documents. This Grant will be used for administrative and operational expenses. [Requested by Webb County CAA, "El Aguila" Rural Transportation]
- 15. Discussion and possible action to enter into an Equipment Lease Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES 450 Digital Copier and accessories to be located at the Building Maintenance (Facility) Department for a thirty-six month period (4/26/04 through 4/25/07) in the amount of ONE HUNDRED AND NINETY SEVEN DOLLARS AND FIFTEEN CENTS (\$197.15) per month and authorizing the County Judge to sign all relevant documents. [Account # 001-0106-6402 Equipment Maintenance Requested by Webb County Purchasing Department]
- **16.** Discussion and possible action to enter into an Equipment Maintenance Agreement with Office Communications Systems, Inc. for one (1) Toshiba ES 450 Digital Copier for the Building Maintenance (Facility) Department for a thirty-six month period (4/26/04 through 4/25/07) at a per print cost of \$.0075, and authorizing the County Judge to sign all relevant documents. [Account # 001-0106-6402 Equipment Maintenance]

- 17. Discussion and possible action to accept 14 rights of way and public utility easements, out of Pueblo Nuevo Subdivision, 2 rights of way and public utility easements out of Los Ranchitos 359 East, one (1) right of way and public utility easement out of Laredo Ranchettes, Inc. Subdivision, one (1) right of way and public utility easement out of D-5 Acres, one (1) right of way and public utility easement out of Ranchitos West Subdivision, one (1) right of way and utility easement out of Ranchitos IV Los Minerales and one (1) right of way and public utility easement out of Ranchitos IV Los Minerales Annex, and authorizing the County Judge to sign all relevant documents.
- 18. Discussion and possible action to enter into a Memorandum of Understanding for a twelve (12) month period (May 1, 2004 through April 30, 2005), with Border Region Mental Health and Mental Retardation Community Center which will allow Border Region to either directly supply or reimburse medications for mental health to defendants committed under the Texas Code of Criminal Procedure and released from a state MHMR facility to proceed with trial after a determination of competency, and authorizing the County Judge to sign all relevant documents.
- Agreement with Laredo Independent School District to provide and manage a School Resource Officer Program in L.I.S.D. under the COPS in Schools Program from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), for a duration of not less than three consecutive years (September 1, 2002 to August 31, 2005). L.I.S.D. agrees to reimburse Webb County a total of ONE HUNDRED AND FORTY-NINE THOUSAND ONE HUNDRED AND FIFTY-SIX DOLLARS (\$ 149,156.00) under the COPS-SRO Grant program and authorizing the County Judge to sign all relevant documents. [Requested by Webb County Sheriff's Department]
- **20.** Discussion and possible action to implement a county wide computer use policy for all county employees.

COUNTY ENGINEER

21. Discussion and possible action authorizing Change Order # 1 to Satterfield & Pontikes Construction, Inc., in the amount of \$14,960.00 for permit fees that the city of Rio Bravo overcharged for issuing a permit for the construction of a 2.4 million gallon per day Water Treatment Plant. This action is subject to Texas Water Development Board's Approval. [Account # 648-8006-8801-11 Capital Outlay]

- **22.** Discussion and possible action authorizing the County Judge to enter into an agreement with TXDOT, execute an Affidavit and a "Project Information Sheet" for the funding (County's Share) and the reconstruction of "Off State System Bridges" at the following:
 - Jaboncillo Creek on Raices Rd. 1 mile north of Alamo Rd. (Letting -September 2007) -- \$10,600.00
 - Mines Rd. at Chupadera Creek to Ambrosia Creek (Letting January 2008) -- \$109,200.00
 - Callaghan Rd. at Carrizitos Creek (Letting March 2008) --\$25,000.00
 - Wright Rd. at Tejones Crk., 6.25 miles west of US 83 N. (Letting March 2008) -- \$20,000.00
 - Espejo-Gates Rd. at Canyon Crk., 1.2 miles west of US 83 N. (Letting April 2008) -- \$8,250.00
 - Aguilares Rd. at Agua Azul, 7.0 miles southeast of SH 359 (Letting April 2008) -- \$10,600.00
 - Las Tiendas Rd. at Tejones Creek & Santa Isabel creek (Letting June 2008) -- \$34,450.00

DISTRICT ATTORNEY

23. Discussion and possible action to approve a line item transfer:

From:	001-1100-6205 Materials and Supplies 001-1100-6022 Professional Services	\$1,000.00 \$1,000.00
To:	001-1100-6005 Postage 001-1100-6402 Equipment Maintenance	\$1,000.00 \$1,000.00

HEAD START

24. Discussion and possible action to approve the following line item transfers:

From:	Account # 903-4208-5001 (Payroll) Account # 903-4208-5608 (Travel) Account # 903-4208-6048 (License Permits) Account # 903-4208-6080 (Literacy Supplies) Account # 903-4208-6216 (Medical Supplies) Account # 903-4217-6020 (Educ. Supplies) Account # 903-4217-6098 (Supplies) Total:	\$\$\$\$\$\$\$	125,500.00 16,985.00 2,000.00 1,815.00 2,443.00 4,500.00 4,200.00 157,443.00
То:	Account # 903-4208-6012 (Space Rental) Account # 903-4208-6014 (Equip. Rental) Account # 903-4208-6092 (Building Ins.) Account # 903-4208-6096 (LsPurchPri) Account # 903-4208-6094 (LsPurchIn) Account # 903-4208-6201 (Utilities) Account # 903-4208-6403 (Vehicle Maint.) Total:	\$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$	36,500.00 21,028.00 41,002.00 5,350.00 4,640.00 38,923.00 10,000.00 157,443.00

PLANNING

25. Discussion and possible action to issue "Certifications Regarding Compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i):

- Tract 221, Ranchitos Las Lomas II Subdivision (electricity – one dwelling only);
- Lot 11, Block 14, Pueblo Nuevo Subdivision (electricity – one dwelling only).

PURCHASING AGENT

26. Discussion and possible action to retain the pro media training services from Pro Tools Training Center in the amount of \$5,790.00 for the MIS Department. [Account # 660-0101-8801 Capital Outlay Series 2003]

- **27.** Discussion and possible action to retain the services of Zertuche Construction LLC, to supply and install insulation in the amount of \$9,250.00 for the TEX-MEX Building. [Account # 659-8000-8002 Land Acquisition]
- **28.** Discussion and possible action to lease purchase one (1) digital copier in the amount of \$148.00/mo. \$1,776.00 annually from Unitech Business Solutions. [Account # 801-3001-6014 Equipment Rental Water Utilities]
- 29. Discussion and possible action to solicit bids for the following contracts:
 - Contractual Bids for the CAA-Weatherization Program.
 - Contract for weatherization materials and rehab materials to include the weatherization assistance program and rehab materials for Self-Help.
- **30.** Discussion and possible action to award/reject the following proposals:
 - P-2004-03 Request for proposals for the Hazard Mitigation Plan to URS Corporation
 - P-2004-04 Request for proposals for secondary water source to Tetra Tech, Inc.

RISK MANAGEMENT

31. Discussion and possible action to establish a \$5,000.00 ceiling below which the Interim Risk Manager or Risk Management Department may settle claims without further authorization from Commissioners Court.

ROAD AND BRIDGE

32. Discussion and possible action to approve the following line item transfer:

From:	010-7002-6205	Materials and Supplies	\$14,000.00
To:	010-7002-6224	Minor Apparatus	\$ 4,000.00
	010-7002-6402	Equipment Maintenance	\$10,000.00

TAX ASSESSOR-COLLECTOR

33. Discussion and possible action to approve request for refunds as recommended by the Tax Assessor Collector as follows:

Name: Shamrock Logistics Operations c/o Ad Valorem Tax Dept.

Reason: Clerical Error 25.25 - Case # 2002 CVQ 001130-D2

Total: \$3,069.15

Name: Diamond Shamrock Ref. & Mkt. c/o Ad Valorem Tax Dept.

Reason: Clerical Error 25.25 - Case # 2002 CVQ 01130-D2

Total: \$5,199.28

TREASURER

34. Discussion and possible action to implement a mandatory direct deposit payroll system as approved by HB 3308 (Texas Payday Act), giving employees written notice of at least 60 days.

35. Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

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DISABIL	ITY ACCESS	STATEMENT <)

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS DAY OF APRIL 2004.
By: Louis H. Bruni County Judge
CERTIFICATION OF NOTICE AND POSTING
I, the undersigned, County Clerk, do hereby certify that the above notice of meeting of the Webb County Commissioners Court, is a true and correct copy of said notice, and that I posted a true and correct copy of said notice on the bulletin board at the Courthouse door of Webb County, Texas, at a place readily accessible to the general public at all times on the day of, 2004 and said notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.
DATED THIS, 2004
COUNTY CLERK, WEBB COUNTY, TEXAS
BY: